## Geoff Sondergard geoffsondergard.com

SKILLS & QUALIFICATIONS	Proficient with HTML/CSS, PHP/MySQL, familiar with Javascript/AJAX and jQuery			
	Extensive proficiency with Adobe Creative Suite, particularly Photoshop, Illustrator and Premiere			
	Comfortable in Microsoft Excel and Word			
	Strong attention to detail, and quick to acclimate myself to new environments			
	Reliable, hardworking, and eager to expand my knowledge base			
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EXPERIENCE	November 2010 — Present       CompressionStockings.com       Bay Shore, NY         Web designer/developer       • Created, maintained and customized a growing family of e-commerce websites, designing logos, menus, banners, buttons and more       • Streamlined daily processes such as in-house UPS/postal shipping and drop-ships with vendors via EDI and custom tailored APIs         • Designed product packaging for CompressionStockings.com-branded medical stocking accessories       • Extensively modified front and back ends of sites with PHP & Javascript to improve the shopping experience for the customers as well as increase usability for the staff         • Created monthly e-newsletters for several websites totaling over 10,000 subscribers, using both Constant Contact and emailDirect         • Assisted with Amazon Seller Central integration         June 2009 — November 2010 (part time)       Berger Bros. Camera       Syosset, NY			
	<ul> <li>Part of a team responsible for de updates</li> <li><u>September 2008 — November 20</u> Advertising/Web designer</li> </ul>	ress blog on a su aily maintenance )10	bdomain to increase traffic and con of site, including SEO, price change Sunrise Tri/Sunrise Cyclery	s, and product West Babylon, NY
	<ul> <li>Created advertisements for several national &amp; local bicycling and triathlon-related publications</li> <li>Designed ads and banners for web site, redesigned front page of two distinct sites to reflect recent changes and updates</li> <li>Worked with web host to implement site-wide changes pertaining to shipping and online orders</li> <li>Created and launched a new website devoted exclusively to triathlon-related e-commerce, differentiating it from the original, more general site</li> <li>Optimized Google AdWords campaign to reduce costs and improve clickthrough</li> <li>General computer administration</li> </ul>			
	2002 — July 2008		Vintage Vinyl Records	Fords, NJ
	<ul> <li>Webmaster/designer &amp; computer administrator</li> <li>Maintained and regularly updated a retail website with an .asp shopping cart, and photo and video galleries</li> <li>Created and maintained a weekly HTML e-newsletter and e-mailing list of over 4,000 subscribers</li> <li>Processed and shipped all domestic and foreign online orders, and corresponded with customers via phone and e-mail</li> <li>Designed extensive signage and graphics for the store, including business cards, flyers, print advertisements, t-shirts, and gift cards</li> <li>Worked alongside vendors and technicians installing on-site equipment for streaming webcasts, including a TriCaster Pro FX video production system</li> <li>Synchronized a 20 year old music retail inventory system (TRAK) with networked Windows 2000/XP PCs</li> </ul>			

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